



Galloway Cricket Club Trust

Pavilion Fire Safety Policy

It is the policy of the Galloway Cricket Club Trust to ensure, so far as is reasonably practicable, that its operation and services are conducted in such a manner as to prevent harm or injury to Cricket Club Members contractors, visitors, property and the environment.

Galloway Cricket Club Trust recognises its duty to take all reasonable steps to continuously review and make improvements when and where necessary, with regards to fire safety standards, and also to ensure that its statutory obligations are met at all times.

Galloway Cricket Club Trust also considers that there must be co-operation between the Galloway Cricket Club Trust, the Galloway Cricket Club and those who use the Cricket Pavilion, if the highest standards in Fire Safety are to be achieved.

Our statement of general policy is:

- To reduce the risk of fire, to put in place effective plans and procedures in the event of any fire and to meet any government and legal requirements related to fire safety.
- To ensure that all staff, volunteers and users of our buildings are aware of our fire policy and procedure.
- To provide and maintain safety equipment.
- Provide and maintain open channels of communication to enable those who use the Cricket Pavilion to raise health and safety issues.
- Review and revise this policy as necessary at regular intervals.

Responsibilities

Overall and final responsibility for health and safety is that of the Galloway Cricket Club Trust.

Day-to-day responsibility for ensuring this policy is put into practice is delegated to the Galloway Cricket Club volunteers involved with relevant activities.

All those who use the building users must:

- Co-operate with instructions and procedures on fire safety matters
- Not interfere with anything provided to safeguard against the risk or spread of fire
- Take reasonable care of their own health and safety
- Report any risks to the Chair of the Galloway Cricket Club Trust
- Follow the Fire safety procedures.

1) Galloway Cricket Club Trust:

Ensure all fire safety equipment is regularly checked and maintained: this includes but is not exclusive to:

- fire extinguishers
- Fire blanket
- Fire exit signs

Carry out regular safety checks these include but are not exclusive to:

- Regular checks for obstructions and hazards and checks to ensure all signage and notices are in place
- Annual review of the fire safety policy and procedures

Ensure that all users of the building are aware of the fire safety policy and in particular evacuation procedure and risk reduction controls.

2) Risk Reduction Controls

There must be no smoking within the building or on the building veranda

There must be no use of pyrotechnics within the Cricket Pavilion at any times and all users must ensure that this is adhered to.

There must be no use of naked flames and users of the building are asked to use battery powered candles.

All electrical equipment used in the buildings must be PAT tested

If helium balloons are used in the Pavilion then any user must ensure that they do not escape and hang from the ceiling.

When seating is moved from its usual positions the users must ensure that there are clear pathways to the entrance/exit

The maximum number of people in the Cricket Pavilion is 40.

3) All Staff, Volunteers & hirers of the premises must:

Ensure that they are familiar with the Galloway Cricket Club Trust fire safety policy and procedures and agree to abide by them.

Check all exits, gangways and entrances and ensure they are clear of any obstruction or hazard.

Ensure that all visitors are made aware of the fire exit and what to do in the event of a fire.

At the end of activity at the pavilion all bins are to be emptied and waste taken to the wheelie bins.

4) In the Event of a fire at The Cricket Pavilion

Any person discovering a fire should alert others to the presence of the fire and should evacuate the building via the fire exit calmly and without stopping to collect any personal possessions or equipment and assemble on the cricket pitch.

Call the Fire Brigade by dialling 999

The fire evacuation point is: The Cricket Pitch

As a rule all fire-fighting should be left to those with sufficient training to do so. The priority is for all users inside the building to evacuate and gather on the Cricket Pitch

Do not re-enter the building until advised to do so by the fire service.